



Child Care Aware of NH's Facebook Guide



Child Care Aware of NH hosts two (2) Facebook Pages and four (4) Closed Facebook Groups.

To have your news included on our Facebook Page or one of our four closed Facebook groups by CCAoNH, entities must meet the following criteria:

- Be pertinent information to share with the early childhood community such state updates or sale of program.
- Have a point of contact for individuals to contact with questions
- Posted by CCAoNH

News submission criteria for Facebook:

- Have material submitted to outreach2ccrr@snhs.org
- Material must be proof read without grammar or spelling errors
- Materials should be formatted; so that, it only needs to be cut and pasted
- Materials must be sent over in PDF format ONLY

CCAoNH's Role in their Closed Facebook Groups:

- Encourage all members to post their own questions/concerns to the group
- To review requests for people to join various groups
 - EOP group anyone can join that works in the Early Child Education field
 - Leadership group needs to answer the three (3) questions fully, feel they work in a leadership role and work in NH
 - Family Child Care group need to be a family child care provider
- Moderating conversations and removing comments not adhering to positive guidelines set below
- Deny post that are duplicative in nature to previously approved posts. Please add your thoughts into the comment thread of the similar post.
- Ensure that all members know they should ALWAYS reach out to licensing to ENSURE correct understanding of CCLU Rules
- Encourage all administrators to seek legal/counsel pertaining to their own businesses
- If a document needs to be shared through group, CCAoNH will convert to URL link please email document to outreach2ccrr@snhs.org. Documents can't be fully monitored, download at own risks

CCAoNH Closed Facebook Groups are meant to be a place to:

- Voice concerns and seek solutions
- Be supported by people in similar positions
- Have safe conversations with peers
- Promote the Early Childhood Field
- Network

CCAoNH Closed Facebook groups are not a place to post:

- Trainings, please view our submission guide on the website for information on getting your training out there.
- Meetings that are not facilitated by SNHS, CCAoNH, NH, Department of Health and Human Services, Division of Economic and Housing Stability, Bureau of Child Development and Head Start Collaboration or other contractors
- Job Opportunities, but please feel free to post on our Job Board
- Messages that are unproductive or meant to hurt or complain about individuals/organizations
- Open enrollments, any changes to program, please call Outreach staff at 1(603) 578-1386 ext. 2531

Child Care Aware of NH reserves the right to exclude materials posted to any CCAoNH Facebook pages or groups without notice or justification. If you have any questions about submission material, please email outreach2ccrr@snhs.org.

Child Care Aware of NH reserves the right to remove and or block any member of any of our closed groups or ban an individual from our Facebook pages that do not adhere to the above guidelines without notice or justification.