

Dear ARPA CCASP Awardees and Potential Awardees;

I wanted to share a number of important updates related to the ARPA Stabilization Program (CCASP). In addition to this email the information will be posted this information on our consumer education website at

<https://www.nh-connections.org/covid-19/financial-resources/> on the “Latest Updates” and ARPA Tabs. It is important to visit the site often as information is updated regularly months to include the grant funding process, eligibility, upcoming webinars and virtual office hours, application instructions, information about the necessary data you will need to collect, technical assistance resources, allowable uses of funds, FAQs, and much more.

Meanwhile, here are the latest updates

1. NH Connections Information System Glitch Impacting the Grant System

We are having some challenges in NHCIS due to a recent update. As with any new system, there are glitches and growing pains. Currently, there is an issue with some Center Directors seeing their Grant tile on their NHCIS Dashboard. This is due to background check eligibility. What this means is that if you are Director and your background check status is listed as ineligible, you cannot access your grant tile to apply, sign agreements, submit invoices etc. If this is happening to you **please do the following:**

- A. Sign in to NHCIS
- B. Submit a Help Desk ticket by clicking on the SUPPORT button at the top of the screen.
- C. Clearly state the problem explaining that you cannot see a Grants tile on your dashboard.
- D. Please note, this is only something that Licensing can assist you with. Please allow 72 hours for licensing to contact you to help resolve this issue.

2. What Quarterly Report? You Are Off the Hook for Now

Awardees have a due date for a fall Quarterly Report. Since the funds did not go out until early September, we are **NOT REQUIRING AN OCTOBER 2021 QUARTERLY REPORT**. Quarterly reports will begin in January, 2022 on the following schedule:

Please note that these reports will be made available on NHCIS.

- The first quarterly report for CCASP/ARPA will be due Friday, January 15, 2022. This will reflect activity that has occurred from the date that you signed your award letter through December 31, 2021.
- The second report will be due April 15, 2022 and this will reflect activity from January 1, 2021 through March 31, 2022.
- The third report will be due Friday July 15, 2022 and this will reflect activity from April 1, 2022 through June 30, 2022.
- The report will be due Friday October 14, 2022 and this will reflect activity from July 1, 2022 through September 30, 2022.
- Future quarterly and final report dates to be announced.

An interim update survey will be distributed on Monday, November 15 and will be due on Friday, December 3, 2021. Details regarding the content for the survey and the quarterly reports will be shared by November 13, 2021.

3. Updated Grant Application Submission and Review Schedule

As of this date we are still accepting applications. Remember that we will publicly post a notice 20 days before the application period will end. Currently the schedule is

Apply by October 31 and receive notifications beginning the week of November 7

Apply by November 15 and receive notification beginning the week of November 29

Apply by November 29 and receive notification beginning the week of December 13

Apply by December 13 and receive notification beginning the week of December 27

***2022 dates to follow as funding allows.

4. Webinar changes –

Due to unforeseen scheduling conflicts with our speakers, we have decided to postpone our November 10th State of New Hampshire Child Care Webinar Session Two: The Quality of Child Care until December 8, 2021.

The December 8th State of New Hampshire Child Care Webinar Session Three: The Business of Child Care will be held on January 12th, 2022.

Go to [Trainings and Recorded Webinars - Child Care Aware of NH \(nh-connections.org\)](https://www.nh-connections.org) for more information

5. NH Connections and NH Connections Information System Upgrade Input Survey on its way

Beginning Monday, November 8th, please check your email or click the link on the NH Connections website at <https://www.nh-connections.org/> to complete the important survey on improvements, upgrades and resources you would like to see related to the NH Connections website and the NH Connections information System. This is the first of two surveys – one for providers and stakeholders and a second (coming in early December for families and organizations serving families). Your insight, input and assistance is critical – so please be sure to share the communications with your whole team.

Again, thank you for all you continue to do for New Hampshire's families.

Regards,

Dianne Chase, Assistant Bureau Chief and the ARPA/CCASP Team

Consumer and Provider Website: <https://www.nh-connections.org/>

