



**NH DHHS ANNOUNCES THE
NEW HAMPSHIRE
CHILD CARE RECOVERY AND STABILIZATION
PROGRAM (CCRSP)
FUNDING OPPORTUNITY**
ONLINE APPLICATION OPENS JUNE 4, 2020 9:00 AM
[NH DHHS CCRSP Funding Application](#)

As New Hampshire re-opens its economy, child care will be even more essential as the foundation for businesses, government, families, and communities to build on. In this second phase of the DHHS Child Care COVID-19 response, providers may receive funding and resources through the NH Child Care Recovery and Stabilization Program (CCRSP) Program. This program is designed to:

- Assist providers/programs in offering healthy, safe and stable services as they transition from an emergency child care, or newly re-opening program, to adapt to a new environment;
- Help providers/programs to recover and stabilize from the impact of the pandemic by providing funding and resources to support operational, workforce, and health and safety costs and needs; and
- Connect parents and employers with healthy and safe child care options.

How much will be awarded to child care across the state?

Governor Chris Sununu established the Legislative Advisory Board to provide the Governor's Office for Emergency Relief and Recovery (GOFERR) with accountability, transparency and integrity throughout the process of allocation and disbursement of the federally –funded CARES Act funding in the State of New Hampshire. The GOFERR Committee proposed an allocation of \$25,000,000 for child care, including daycare and after school care. The funds must be fully spent by December 30, 2020.

How much will each applicant receive?

Funding amounts will be determined by the overall need, as identified by the program and the final funding formula. The funding formula will consider 1) request by the program, 2) area of the state the program provides services, 3) number of children served, 4) number of anticipated children to be served, 5) connection with other programs/resources, and 6) ability to serve children who are considered vulnerable.

How can each applicant use the money?

Funds can be used for operational and staff activities. These include, but are not limited to:

- Financial stability, including helping your program recover from COVID expenditures/losses,
- Targeted assistance for recovery, including meeting health and safety guidelines
- Operational expenses, including pay differentials for staff
- Cost and program modeling
- Use funds to assist with adhering to health and safety guidelines
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- Technical assistance - cost and program modeling, coordination with other providers/ employers, health and safety, facility
- Coordination with other resources and partners

What will be the participation and reporting requirements? To ensure accountability as they stabilize, recover and build the long-term business plan, programs with CCRSP funding will be required to participate in activities, such as:

- Financial/operational assessment tool – required followed by Fiscal/Operational Health Check
- Financial coaching as needed based on assessment
- Professional development utilizing financial curriculum and others and identified
- Partnership with family focused entity, local businesses
- Involvement in local business, trade, governmental and social organizations as appropriate
- Participation in professional learning cohort – virtual or live as available in your county/community
- Coordination with Family Resource Center or Regional Initiative
- Submission of data and information as required on DHHS invoices; and
- Submission of a brief final report to document the impacts and outcomes of CCRSP funding on your program
- Optional participation in buying clubs through local coordinating entity or SELA (State Early Learning Alliance)

How do I apply?

IF YOU ARE NOT AN Emergency Child Care Provider (ECCP) DESIGNATED PROGRAM, you must submit your application by June 3, 2020 at 11:59 PM to be designated as an ECCP. After the ECCP, application is submitted you are eligible to apply for the CCRSP funding.

IF YOU ARE ALREADY AN ECCP, you can apply for CCRSP funding by completing and submitting the NH CCRSP Funding Application beginning on June 4, 2020 at 9:00 AM and no later than June 11, 2020 at 11:59 PM,

How is Eligibility Determined for CRSSP?

- 1. The program is an ECCP designated program with a valid license, if applicable, including-**
 - Licensed Family Child Care Homes
 - Family Group Child Care Homes
 - Group Child Care Centers
 - Child Care Nurseries
 - School Age Programs Night Care Programs
 - License-Exempt Centers and,
 - License-Exempt Providers (Friend/Neighbor only)
 - Summer Day Camps,
 - Municipal Recreation Programs providing child care
 - Nursery school- private

License –Exempt Providers that are related to the children in their care are not eligible for this program.

2. Additional eligibility criteria

- Be a designated ECCP, last day to **register for ECCP designation is June 3, 2020 11:59 PM**
- Have a program physically located in NH
- Provide services to NH children – at least 75% of children must be NH residents
- Open or planning to reopen your program by Wednesday, **September 8, 2020**

Preparing To Complete the Application

Review, the draft application included in this communication to familiarize yourself with the questions on the application

Have on hand the following information:

- 2019 Tax return/filing
- Enrollment and staffing numbers for the week of March 2 – 6, 2020 plus current or projected numbers depending whether you have re-opened your program
- 2020 Expense information to make an estimated gross income projection

If your child care or camp business has **multiple locations, you must complete a separate application** for each location. If there are programs at the same location, but carry separate licenses, you will need to do separate applications for these programs as well.

Completing and Submitting the Application

Click on the application link at [NH DHHS CCRSP Funding Application](#) any time after Thursday, June 4 at 9:00 AM until June 11, 2020 at 11:59 PM.

Complete the application in its entirety

When you submit your application, an automatic thank you note from the Survey Monkey site will pop up. In addition, an automatically generated email will be sent out confirming receipt of your application. This receipt does not confirm if the application is complete and is not a guarantee of eligibility or funding. It is only a confirmation that your submission has been received by DHHS as you completed it.

If you have made an error on your application after submission, please notify us, in writing before the June 11 deadline. Send that information to ECCP@DHHS.NH with the words “CCRSP Application change” in the subject line. Please do not call with this information.

To be considered for the CCRSP funding, this application must be completed and submitted by 11:59 P.M. on Monday, June 11, 2020. There are no exceptions to this deadline.

If you need assistance in completing your application a listing of available resources will be on the CCAoNH and DHHS websites. These will include how to access live support.

How will programs be selected?

After your application is submitted, it will be reviewed to ensure all information has been included and it is ready to be submitted to the CCRSP Review Committee.

The review process will include:

Criteria to include (not limited to):

- Demonstrated program needs for support due to COVID-19 (i.e., profit/loss)
- Plan to respond to changing employer/community needs for child care
- Plan to sustain operations after funding ends
- Partnerships/collaborations
- Other supports/funding program received

What is the process from submission to notification?

The CCRSP application will be accessed by an electronic link on the Child Care Aware of New Hampshire website.

An email with detailed instructions will be sent out from the ECCP@DHHS.NH.GOV email along with application link and instructions. In addition, the same information will be posted on the DHHS website, the CCAoNH website at <http://nh.childcareaware.org/> and other partner sites

Applications will be available on June 4, 2020, and must be submitted by 11:59 PM on Thursday, June 11, 2020, at which time the link will be shutdown. Funding is ***not on a first come, first serve basis***. Applications will be reviewed following the end of the application period which is June 11th, 2020.

Notification of funding decisions will begin the week of June 22, 2020.

If my program is approved for CCRSP funding, when can I begin to bill DHHS?

The date your program may begin billing depends on whether or not you are currently receiving ECCP Incentive funds, as follows:

- **Programs not currently receiving ECCP Incentive funds:** Programs may submit their first bill for the week ending June 19th which includes the billing period – June 15th – 19th”.
- **Programs currently receiving ECCP Incentive funds:** “Programs may submit their first bill for the week ending July 3rd which includes the billing period – June 29th – July 3rd”. There will be no break between ECCP and CCRSP funding.

CCRSP TIMELINE

June 1, 2020	Announcement of CCRSP Application Specifics
June 3, 2020 – 11:59 PM	Final date to apply for ECCP designation , if NOT already designated
June 4, 2020	CCRSP Application online link active
June 4 – 11, 2020	Formal Application Period
June 12 – 22 , 2020	Application Review period begins
June 22, 2020	CCRSP Funding notifications begin via email