

## Session 3: Getting the Information and Resources You Need Q&A Box

### DHHS Webinar June 25, 2020, 12:30-2:00

1. PPP Loan Forgiveness: Rebecca Roderick, Phil Frechette & Wendell G. Davis
  - **When is the deadline for PPP loan forgiveness?**  
June 30<sup>th</sup> at midnight
  - **If you have EIDL and PPP, do you need to pay the \$10,000 advance back when you apply for forgiveness with the PPP?**  
Yes, if you received funds from both programs, SBA will deduct the amount of the advance from your forgiveness request before sending it back to your lender
  - **What was the beginning date for the Flexibility Act?**  
June 5, 2020
  - **If I did not include my salary with the PPP loan, can I apply again?**  
You cannot reapply. However, if you have funds available you can pay yourself 2 ½ months of your 2019 salary or net income as the owner.
  - **Will there be a second round of PPP?**  
That is unknown at this point. This would require new legislation.
  - **Who can I contact to help me with this? I do not know if I should/ could apply?**  
Please reach out ASAP to our office at 603-225-1400 or [newhampshire\\_do@sba.gov](mailto:newhampshire_do@sba.gov) – Deadline for lenders is June 30, 2020 so you need to move quickly.
  - **Does the incentive money we have been receiving and paying out for our employees need to be separate for the PPP forgiveness?**  
No, it does not. Hazard pay or bonuses are eligible payroll expenses for forgiveness.
  - **Are non profit schools eligible for the PPP loans and forgiveness?**  
Certain private non-profit entities are eligible so it depends. You need to be organized as a 501(c)(3) to qualify.
  - **Can you explain more about hazard pay? Has it been optional so far? Waiting to hear from the senate if it would be available, and if so, it seems that it would cover child caregivers, right? If passed does the employer need to apply for this?**  
Hazard pay is an eligible payroll expense for PPP and forgiveness. I believe you are referring to a state program here though and that is not in our jurisdiction. You would need to seek guidance from the state at [www.nh.gov](http://www.nh.gov)
  
2. DHHS Update: Marti Ilg
  - **What should I do if I don't receive my training certificate for the webinar?**  
If you have a record in the NH Professional Registry, you can access your record and generate your training transcript for your certificate. Please see the link below, which will show you how to access and generate your training transcript.  
  
<http://nh.childcareaware.org/wp-content/uploads/2017/03/How-to-Access-your-Training-Transcript.pdf>

If you are not in the NH Professional Registry or need assistance, please contact Donna Lake at Child Care Aware of NH: [ccrtraining@snhs.org](mailto:ccrtraining@snhs.org) 603-903-0830

3. BCDHSC Update: Dianne Chase & Debra Nelson

**CCRSP:**

- **How soon will funds be given?**

The goal is to send award notification letters on or before June 29, 2020. When you receive your award notification, it will include a provider agreement, instructions on completing and submitting the agreement, along with information on applying for your NH vendor number if you don't already have one or have not yet applied. Once DHHS receives your signed agreement (to be submitted via email), it will be processed within 1 business day. DHHS will then email you the CCRSP Invoice and Accountability Packet. This packet will include your electronic invoices. You will be able to submit the initial invoice for 60% of your award upon receipt.

- **Do programs need a vendor number to submit the invoice? I applied for one but haven't heard back.**

Yes. All organizations receiving state funds must have a state-issued vendor number. This is a different number from your NH Child Care Scholarship number. It usually takes 3 to 4 business days from the date of application to receive your number. If you received the ECCP Incentive funds, then you should use the NH vendor number you obtained for those billings. If you have newly applied for a vendor number and more than 4 days have passed, you may want to check back with the State of NH Bureau of Purchase and Property at:

<https://das.nh.gov/purchasing/purchasing.aspx> to ensure your application was received.

If you have not applied, you can access the instructions and link to the application at:

<http://nh.childcareaware.org/wp-content/uploads/2020/06/Link-for-the-vendor-number-application.pdf>

- **Do programs need to go through the Governor and Council process if funding is awarded?**

No, these funds have already been awarded and can be distributed to providers without an additional step.

- **Are the funds going to be weekly, bi-weekly, or one lump sum? You spoke of invoices?**

Funding awards for CCRSP Round One will be paid out in 2 to 3 invoices. Invoice # 1 will be 60% of the full award amount. Invoice #2 is billable 30 days from the submission of Invoice #1. It can be for the full balance of the award or a portion thereof. The optional third invoice may be submitted prior to October 31, 2020 to draw down any remaining funds. This process provides programs with immediate assistance to help with their COVID-related losses and expenses, while enabling them to request the remaining funds as needed. It also gives programs time to determine their funding needs within the changing environment between now and October, and to weigh the tax and income implications of the award amount.

- **How will the grant play part in our taxes?**

Funding awards are considered taxable income. If you receive \$600.00 or more, the state will issue you an IRS Form 1099 no later than January 31, 2021. It is advisable to assess the tax liability as you consider how you are using your funds.

**Bureau Emergency Policies Update:**

- **Do the disaster billing payments become credit to the child's future charges or does it go directly to the center?**  
Disaster billing payments go directly to the program.
- **If child is absent can we still get scholarship payment for those days?**  
Beginning June 29, 2020, child care programs will resume normal billing practices. If a child is attending the program and is not present when scheduled to attend, you may bill "A" for absent. If the child has annual absentee hours available, those hours will be applied to the invoice for that week. Beginning August 3, 2020, a child eligible for NH Child Care Scholarship will receive a monthly absentee allotment based on the child's authorized service level. The absentee allotment will renew the first Monday of each month and can be used when a child is absent until the monthly allotment is exhausted. We will be providing more information and training on this change in the near future.
- **Do you have any insight from the state as to when current stay at home order 2.0 guidelines may be updated? Particularly regarding group sizes...**  
Currently, the DHHS Division of Public Health Services and the Governor's office are holding ongoing discussion about all aspects of group sizes as they relate to COVID-19, including those impacting child care. As the issuer of the pandemic-related health and safety guidelines for child care, Public Health will announce any changes to these guidelines, which will be shared broadly via Child Care Aware of NH, the Child Care Licensing Unit, and the Bureau of Child Development and Head Start Collaboration.

4. CCAoNH Update: Tracy Pond  
n/a

5. Public Health – Tricia Tilley, Deputy Director

- **I have a teacher who is flying to Chicago to pick up her sister. Does she have to quarantine for 14 days when she returns to NH?**  
We recommend that individuals traveling out of state by any public conveyance ( plane, train, bus) quarantine at home for 14 days when they return to NH.  
Individuals traveling out of state travel in personal vehicles do not need to quarantine.
- **I have heard mixed information regarding whether centers are keeping groups to 10 children or 10 total people. What guidance can you share about this?**  
Optimally you would keep the cohorts to 10 including staff. This not only reduces risk to your staff and children, but it is also helpful for your center in case one of the children or employees becomes infected with COVID- it limits the number of "close contacts" who will need to quarantine, causing less disruption to your program.

The guidance, however, is flexible and can accommodate either interpretation.

