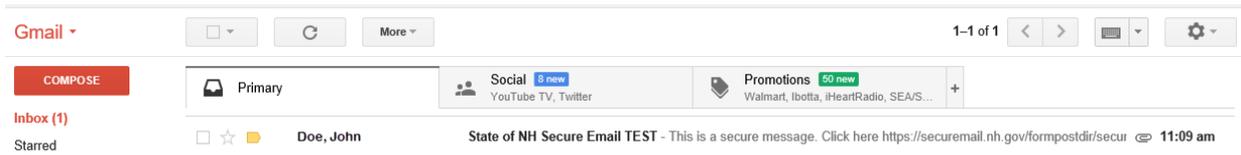


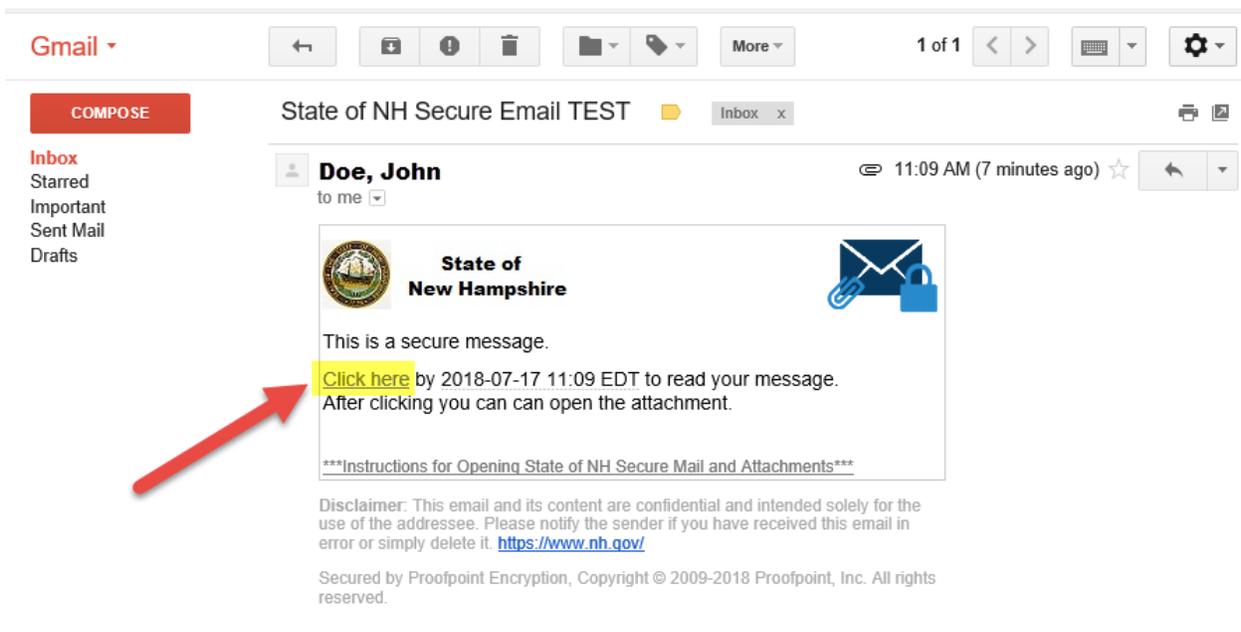
Proofpoint Email Encryption (SecureMail) - Recipient

Opening Encrypted Email

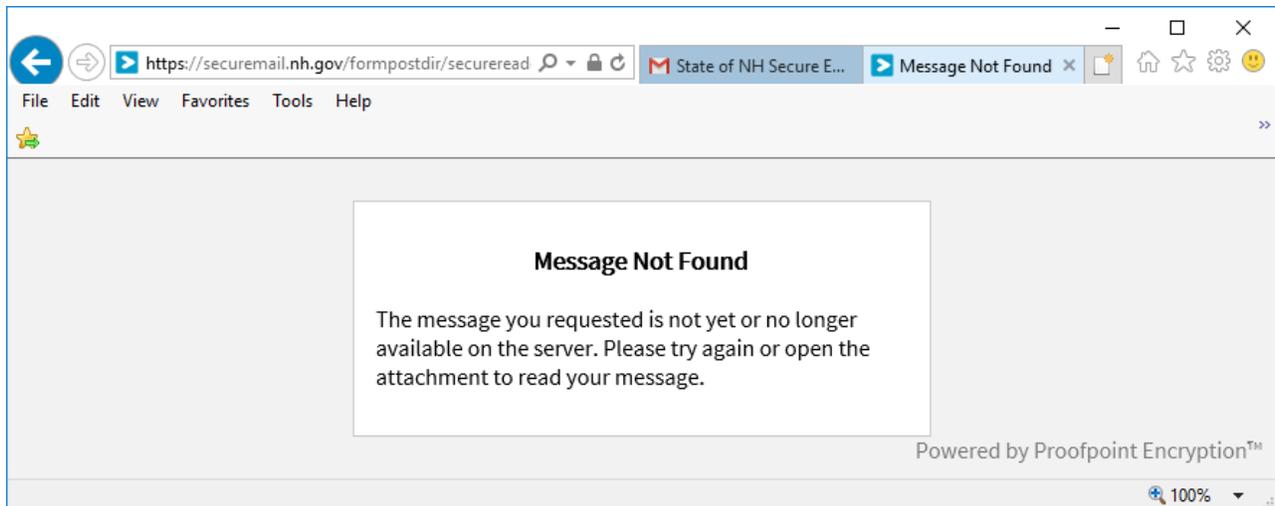
This is an example of what a secured/encrypted email notification looks like in a Gmail Inbox.



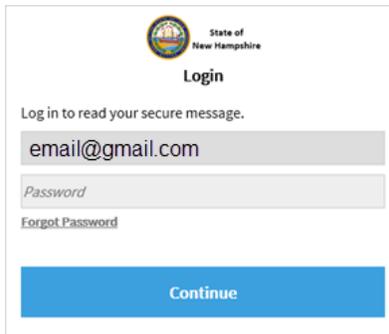
Open the notification. Click on the 'Click Here' link to open the secured email. The link will remain active for 30 days.



If you receive the below error message, please wait a few seconds and then try the link again.



If you have already registered with the encryption mail system, you will be prompted for your password.



The login form features the State of New Hampshire logo at the top. Below it, the text 'Login' is centered. A message reads 'Log in to read your secure message.' There are two input fields: the first contains 'email@gmail.com' and the second is labeled 'Password'. A link for 'Forgot Password' is positioned below the password field. A large blue 'Continue' button is at the bottom.

If you have forgotten your password and 'lock' your account, it will unlock after 15 mins. After the lock out period is up, click the 'Forgot Password' link to have a password reset emailed to you.

Password Reset Request Sent

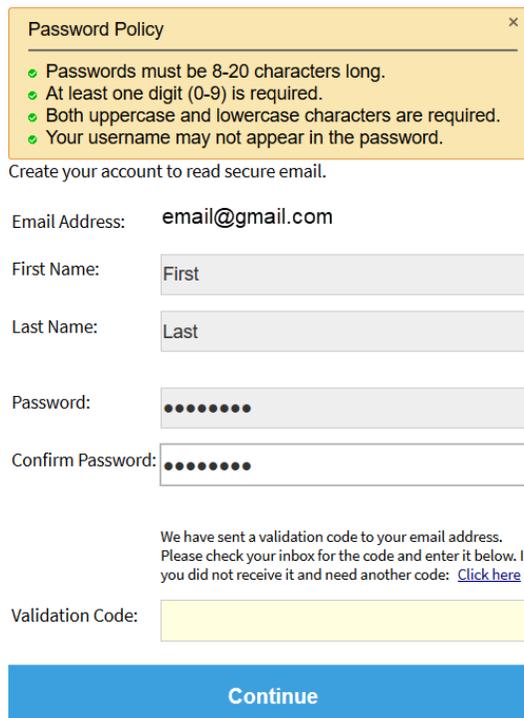
A password reset message was sent to your email address. Please click the link in that message to reset your password.

If you do not receive the password reset message within a few moments, please check your spam folder or other filtering tools.

If you haven't registered yet, you will be prompted to do so now. Complete the form and click 'Continue.' Your password expires in 90 days. The six digit validation code will be emailed to you and expires in 30 minutes. You can request another with the "Click here" link by the Validation Code on the Registration page.

If you do not receive the password reset or validation code email from PP_Encryption_Message@nh.gov and can't find it in your Junk Email folder, contact the sender of the encrypted email for further instructions.

Registration



The registration form includes a 'Password Policy' popup window with the following rules:

- Passwords must be 8-20 characters long.
- At least one digit (0-9) is required.
- Both uppercase and lowercase characters are required.
- Your username may not appear in the password.

Below the popup, the text 'Create your account to read secure email.' is displayed. The form fields are: 'Email Address:' with 'email@gmail.com'; 'First Name:' with 'First'; 'Last Name:' with 'Last'; 'Password:' with a masked field of 8 dots; 'Confirm Password:' with a masked field of 8 dots. A message states: 'We have sent a validation code to your email address. Please check your inbox for the code and enter it below. If you did not receive it and need another code: [Click here](#)'. The 'Validation Code:' field is empty. A large blue 'Continue' button is at the bottom.

The recipient will now have access to the secured email item. They can either logout or reply.

https://securemail.nh.gov/secureread

State of NH Sec... State of NH ...

File Edit View Favorites Tools Help

State of New Hampshire Logout

Reply Help

State of NH Secure Email TEST

Digital Signature is VALID ✓

From: Doe, John
To: email@gmail.com
Cc:
Sent: 6/19/2018 11:32:50 AM

Test Email. Sent to a Gmail recipient via Proofpoint Secure Mail.

Thank you,

John Doe
Technical Support Specialist
www.nh.gov/doit

Statement of Confidentiality: The contents of this message are confidential. Any unauthorized disclosure, reproduction, use or dissemination (either whole or in part) is prohibited. If you are not the intended recipient of this message, please notify the sender immediately and delete the message from your system.

Powered by Proofpoint Encryption™

100%

Replying to an encrypted/secured email

Recipients of secured email can type a reply and/or attach a file.

When replying to a secured email users also have the option to 'Send me a copy.' This function is similar to what ends up in 'Sent Items' in Outlook.

https://securemail.nh.gov/secureread

State of New Hampshire

Logout

Send Cancel Help

To: Doe, John

Subject: RE: State of NH Secure Email TEST

Send me a copy

Attach a file

Reply goes here

From: Doe, John
Sent: Tue, 19 Jun 2018 15:32:50 +0000
To: email@gmail.com
Cc:
Subject: State of NH Secure Email TEST

Test Email. Sent to a Gmail recipient via Proofpoint Secure Mail.

Powered by Proofpoint Encryption™

100%

After a Reply is sent, the Recipient will be prompted as to what they want to do next.

State of New Hampshire

Message Sent

Your secure message was sent successfully.

To exit click Logout or close this browser window.

Return To Message Logout