

ARPA Child Care Achieving Stabilization Program (CCASP)

Funding Award Formula and Schedule

September 3, 2021

In accordance with Federal requirements for the American Rescue Plan Act (ARPA) Stabilization Funds, the DHHS Bureau of Child Development and Head Start Collaboration (BCDHSC) created the Child Care Achieving Stabilization Program (CCASP). The plan for determining the amount of the CCASP awards for NH's child care programs is described below.

Important Notes

- ◆ The BCDHSC will continue to award funding until all ARPA CCASP funds for programs are expended.
- ◆ The final number of review periods will depend on the number of applications received and the total of programs' operating expenses.
- ◆ If funds remain following the final review period, these funds will be added to existing awards. Again, the amount of the additional award for each program will depend on the amount of available funds.

Funding Award Formula

In this section are: 1) The definition for each of four tiers; 2) The formula for calculating the base award and add-ons (incentives); 3) Examples of calculations for one program in Tier One and one program in Tier 3; and 4) The formula for calculating incentives/add-ons, which is up to 16% of the base award if all incentives are selected.

Tier One = LE Home Providers, Family Child Care and Licensed Centers with a capacity for 25 or fewer children

Tier Two = Programs with a 26 to 75 child capacity

Tier Three = Programs with a 76 to 125 child capacity

Tier Four = Programs with a 126 or more child capacity

Tier	Months of Operating Expenses Plus Additional Costs (Number)	Percent of Monthly Operating Expenses & Additional Costs to be Funded	Total Possible Additional Funds if Application Includes All Incentives (Percent of Base Award)
One	4	60	16
Two	4	50	16
Three	4	50	16
Four	4	50	16

Example: Tier One \$10,000 monthly operating expenses and additional costs
x 4 months = \$40,000
x .60 (60%) of \$40,000 = **\$24,000 base award**
x .16 (16%) of \$24,000 for incentives/add-ons = **\$3,840**
\$ 24,000 (base) + \$3,840 (incentives) = **\$27,840 full award**

Example: Tier Three \$100,000 monthly operating expenses and additional costs
x 4 months = \$400,000
x .50 (50%) of \$400,000 = **\$200,000 base award**
x .16 (16%) of \$200,000 for incentives/add-ons = **\$32,000**
\$ 200,000 (base) + \$32,000 (incentives) = **\$232,000 full award**

Formula for Calculating Incentives/Add-Ons:

Incentives/add-ons are calculated as a percent of a program's base award, not on the total operating expenses.

	Tier One	Tier Two	Tier Three	Tier Four
	FCP/LEP Home Providers/Licensed and LE Centers (child capacity: 25 or fewer)	Child Care Centers and LE Facilities (child capacity: 26 to 75)	Child Care Centers and LE Facilities (child capacity: 76 to 125)	Child Care Centers and LE Facilities (child capacity: 126 or more)
Percent of Base Award				
100% Staff Funded Child Care	5%	5%	5%	5%
Non-traditional Hours	2%	2%	2%	2%
Tuition Increase Freeze	3%	3%	3%	3%
Child Care Scholarship Enrolled Provider	1%	1%	1%	1%
NH Child Care Scholarship Program Children enrolled	3%	3%	3%	3%
Professional Registry	2%	2%	2%	2%
Total Available Incentive Add-on (%)	16%	16%	16%	16%

Grant Application Submission¹ Deadlines and Award Schedule

- ◆ Award letter notifications will to be available on your NH Connections Information System portal account by the dates listed below.
- ◆ **Please allow a minimum of 7 to 9 business days for award letters** to appear before sending inquiries, unless otherwise noted.
- ◆ “CCASP/ARPA is a rolling application process. This means funds will be available until exhausted or applications are no longer being submitted. A public notice will be posted on the NH Connections website (<https://www.nh-connections.org/covid-19/financial-resources/>) 20 days before the application closes.

<i>If you apply by this date:</i>	<i>Notifications of awards will begin:²</i>
◆ August 18 by midnight	◆ Week of August 30
◆ August 19 – September 12	◆ September 13
◆ September 13 – September 26	◆ September 27
◆ September 27 – October 10	◆ October 11
◆ October 11 – October 24	◆ October 25
◆ October 25 – November 7	◆ November 8
◆ November 8 - TBD	◆ TBD ³

¹ A complete CCASP grant application includes a Letter of Intent through Survey Monkey, and online application submission through NHCIS

² Subject to change based on number of applications received and available funding

³ Will be determined based on availability of funding