Bureau of Child Development and Head Start Collaboration
GSQ Advisory Committee
Meeting Minutes - 10/12/23
9:00-10:30

In Attendance: Andrea Foster, Sarah Henry, Heidi Hammell, Bekah Kistler, Lisa Ranfos, Shannon Tremblay, Cammie Switzer, Joan Izen, Hillary Pincoske, Suelaine Poling, Dee Dee Thurber, Annmarie Censullo, Chris Casserly, Christina D'Allesandro, Jamie Nadeau, Heidi Karajcic, Alex Amaral

Introduction: Alex Amaral - Bureau Credentialing specialist

UPDATES
- Number of programs awarded 125
- 2 programs closed - 1 by choice, 1 merged with umbrella program
- 21 PM   43 ERS   14 Split Pathway   16 NAEYC   33 Head Start
- 17.2% participation rate of all programs
- 22.44% participation rate among programs enrolled to serve Child Care Scholarship (a pre-req of the system)

- Incentives awarded - nearing $1 million

- 76 Infant/Toddler Kits and 105 Preschool Kits from Kodo Kids delivered to a total 110 Early Childhood Programs

INVOICING:
- State is creating a formalized process for programs to invoice for their incentive.
- If programs do not submit timely they possibly won't receive their incentive.
- Invoices are coming in late or inaccurate or not at all so a better system needs to be created
  - Participant shares that invoicing has been an issue with their business as well and they created a formal process for submitting and it has become more streamlined
- The invoice is required as it is the receipt for the federal government.

- Is there an invoice schedule that could be shared at other meetings as reminders?
- Programs get a copy of the invoice schedule on their official letters and it is posted on NH Connections in the FAQ document
- Can CCA and other groups be reminding programs about invoice deadlines while they are in the field or at meetings?

From Chat:
- CCAoNH and ACROSS offered to share invoicing schedule in newsletters, social media
- will mention invoicing schedule at ELNH meetings
- FAQ that has the invoicing schedule
- http://www.hh-connections.org/wp-content/uploads/2023/04/Updated-QRIS-FAQ-4.3.23.pdf

Review of regions and cities represented in GSQ
- chart of programs per region and town was shared
- Every region has participating programs!

This could be helpful data for families.

- Is there an area with a concentration of participating programs for families that may be moving to the state or looking to relocate within the state

Presenting Endorsements:
- We need to Choose 4 Endorsements to build out in this contract
- One endorsement already exists: Family Engagement
  - Only 4 programs currently awarded with this family engagement endorsement and one in process

The endorsements were created so that a program could hold endorsements without being a step in the GSQ system.
- Not all programs are ready for a step but may want to begin participated at this level
- It is an opportunity to meet programs where they are and allow everyone have a place at the table
- It is a badge and a marketing tool to show families that you have gone above and beyond

Currently there are no monetary incentives attached to it because there is no checks and balance system for the endorsement.

OPTIONS:

1) GoNAPSACC - Health, Nutrition, physical activity…fighting childhood obesity.
   - Some members use it and are highly familiar. They have lots of participation and they really like it. Addresses family wellbeing, staff wellbeing… pretty comprehensive
   - Costs $30,000 yearly. They state could possibly pay for it and THAT would be the program incentive.
   - Looking at a sustainability plan for who would pay for it after this contract
   From Chat: Is there a parent training component to the Go NAPSACC series?
   Not sure there is a parent component - Materials are family focused and engaging

   could enrollment in CACFP crosswalk into the NAPSACC endorsement for centers?

2) Eco-Healthy Child Care (EHCC) - Eliminating environmental hazards in our facilities
   - Already a funded program on Pro-Solutions - 3 hour training
   - It is a check list - a self-attestation
   - There is no evaluator to go out and check reliability
   - A hard one to incentivize because there is no reliability to check up on
   - It could be possible to have TA around this and hire someone to go to programs to do the checklist for reliability

3) Business Practices - Collaborating with other programs and systems. Be paired up with a successful business mentor to help improve business practices
   - Granite United Way has a program to help with this - SEED Collective
   - Budgeting, Accounting piece
   - Self-Improvement Plan
   - The incentive would be the mentorship

4) Developmental Screening - Watch Me Grow (0-5 yo)
   - Helping programs build a system for screening
   - High on Debra's list of things to do

5) Formative Assessment - DRDP, TS GOLD, CORE
   - Programs may have to use their incentive dollars to purchase this assessment
   - It is happening in some of our programs - Head Starts

- It is common for it to be part of a QRIS in other states

6) <u>Curriculum</u> - Program can speak to evidence of a curriculum consistent with its goals.
   - Promotes learning, development in all areas
   - Does not need to be a paid for curriculum just a thought out, intentional plan.

VOTE:
<mark>**Developmental Screening - 82%**</mark>
<mark>**Go NAPSACC - 91%**</mark>
Assessment - 0%
<mark>**Curriculum - 73%**</mark>
Business Practices - 55%
<mark>**Environmental Health - 82%**</mark>

Capacity Building Contract Updates:
ERS Pathway
- Introducing Bekah Kistler - Hired by Contract to be ERS specialist

OST SEL Pathway
- Working with ACROSS to create a SEL for OST

NAEYC Pilot
   Jackie Firman couldn't be at meeting - talk about this next time

New Member and Membership Process Discussion
- Introducing Shannon Tremblay as new Advisory Team member replacing Marianne Barter
- Discussion of the process for new membership
  - How do we handle new members?
  - Do we have to vote for new members?

- Core members: (someone representing core groups) - will be appointed by leaving member
- Outside groups will be voted in
  - How will we advertise open slots in membership?
  - Are application questions necessary?
  - Form a workgroup?

Targeted outcome:
- Committee is informed of changing membership and has the opportunity to develop a process for new membership if/when areas of representation are missing.

- Looking for an area of representation not an individual
- an application feels more individual

- Member has volunteered to work with others to brainstorm what this will look like a present it at another meeting.

NEXT MEETINGS: November 9, 2023 and December 14, 2023 9:00-10:30 a.m.