**Allowable Uses for CDQI 2023 Quality Incentive Grant**

1. **Personnel Costs**
	* Benefits, recruitment and retention
2. **Program Evaluation**
	* Costs associated with evaluating and assessing the quality and effectiveness of your program, including how it positively affects children, families and staff.
3. **Child Screening and Assessment**
	* Costs associated with implementing child screening and assessment, such as purchasing tools, training staff, administering the screening or assessment tool, data collection, reporting, etc.
4. **Implementation of Program Standards, Guidelines, Screenings, Assessments and Evaluations**
	* Improve program quality via the implementation of standards and guidelines and/or based on results of program and/or child assessments or evaluations.
5. **Accreditation**
	* Engage in the voluntary pursuit of accreditation.
6. **Health-related Program Standards**
	* Support the development or adoption of high-quality program standards related to health, mental health, nutrition, physical activity, and physical development.
7. **Mental Health and Wellness for Children, Families and Staff**
	* Costs for direct support of child, family and staff well-being.
8. **Professional Development and Support**
	* Support the training and professional development of program staff.
9. **Use of Outcome Measures for Program Quality Improvement**
	* : Carry out other activities to improve the quality of child care/Head Start services supported by data and outcome measures that enhance provider preparedness, child safety, child well-being, family engagement, kindergarten entry, transitions from one program to another, and other areas.
10. **Program Supply, Availability and Access**
	* Improve the supply/availability of and access to child care for children and their families.
11. **Minor Renovations and Environmental Improvements**
	* Comply with safety guidance in the context of developmentally appropriate practice and a welcoming environment for children and families.
12. **Communication and Public Awareness**
	* Use apps to enhance communication with staff, families and/or community partners.

**What are the Non-Allowable Uses of CDQI 2023 Incentive Funds?**

* **Operational and/or occupancy expenses (other than Personnel Costs as described in #1)**
* **Rent or mortgage payments, utilities, insurance, or facilities maintenance and improvements.**
* **Typical supplies needed to maintain licensing requirements (e.g., cleaners, soap, paper towels, single-use gloves)**
* **Major construction projects, additions, or renovations.**
* **Transportation as it relates to daily program operations during program hours including mileage, and vehicle maintenance.**
* **Fees associated with licensing and costs associated with meeting licensing requirements, except background checks for new hires or volunteers.**

**Please email**  BCDHSCreports@dhhs.nh.gov if you have any further allowable use questions.